



Hancock Public Health

Board of Health

Regular Meeting Minutes

February 16th, 2024, 7:30 a.m.



BOARD MEMBER ATTENDANCE:

- X Brian Edler, Board President
- X William Alge, Esq.
- X Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, MSN, RN
- X Robin Spoor

STAFF:

- X Alexa Heacock, Help Me Grow (HMG) Program Manager
- X Chad Masters, Health P&P Director
- X Craig Niese, IT/Data Manager
- X Laura Reinhart, Mobile Health Clinic (MHC) Coordinator
- X Lindsay Summit, Environmental Health (EH) Director
- X Karim Baroudi, MPH, Health Commissioner
- X William Kose, M.D., Medical Director

1.0 CONVENTION/PUBLIC PARTICIPATION

1.1 Call to Order: President Edler called the Regular BOH meeting to order at 7:31 a.m.

1.2 Introduction of Public, Guests, and Staff

1.2.1 Jeff Hunker— Chair of DAC; briefed board members of DAC meeting occurring 3/4/2024 at 6:30 pm. He will reach out to village mayors and township chairs to gain attendance. Mr. Hunker and Commissioner Baroudi recently attended County Township Association meeting addressing concerns of distribution on harm reduction supplies. Mr. Hunker wants to ensure that individuals attending harm reduction supplies are receiving resources that can help with their substance use disorders. Commissioner Baroudi discussed the 3-year overview of the SafeWorks harm reduction program and provided a copy to attendees. The lookback included the purpose of program, successes, and areas of improvement. Dr. Kose added from a public health standpoint that this is a healthcare problem and to utilize best practices to improve overall health of community. Mr. Alge proposed an educational presentation to BOH to provide information over the harm reduction progress.

2.0 BOARD MEETING CONSENT AGENDA

2.1 Approval of 2/16/24 Agenda Items

2.2 Approval of 1/26/23 Regular Board Meeting Minutes

2.3 Approval of January 2023 Bill Schedule

2.4 Staff Reports

2.4.1 Community Health & Clinical Services – Laura Reinhart, CNP, Director

2.4.2 Health Planning & Promotion – Chad Masters, MPH, Director

2.4.3 Help Me Grow (HMG) Home Visiting Program – Alexa Heacock, RN, Program Manager

2.4.4 Environmental Health (EH) Services – Lindsay Summit, MPH, Director

2.4.5 IT/Data Management Services – Craig Niese, BS, Manager

2.4.6 Health Commissioner's Report – Karim Baroudi, MPH, HC

Commissioner Baroudi announced to the Board that Tobacco and Nicotine usage in Ohio cost healthcare systems 5.64 billion annually. Commissioner Baroudi also discussed other burdens associated with nicotine use. Lobbying is being done at state level to have a Statewide ban on nicotine products.

President Edler requested motion to approve Section 2.0, Consent Agenda, including all Items and Subitems, as written in the pre-prepared Board reports previously provided to the Hancock County Board of Health members and as detailed above. Ms. Moody-Russo moved to approve Section 2.0. Seconded by Ms. Karen Jones. Motion carried 7-0.

3.0 BOARD ACTIONS/REGULATIONS

3.1 Board of Health to APPROVE AND RECOGNIZE REVENUE for Fiscal Year ending 12/31/24:

- 3.1.1 Enhanced Operations (EO) project in the amount of \$201,200.00**
- 3.1.2 State Opioid & Simulants (SOS 3.2) project in the amount of \$91,839.53**
- 3.1.3 Ohio Children’s Trust Fund (OCTF) project in the amount of \$25,000.00**

President Edler requested motion to approve Item 3.1, including Subitem 3.1.1-3.1.3., as detailed. **Dr. Lindamood moved to approve Item 3.1, as above.** Seconded by Ms. Spoons. **Motion carried 7-0.**

3.2 Board of Health to APPROVE APPROPRIATION INCREASE for Fiscal Year ending 12/31/24:

- 3.2.1 Enhanced Operations (EO) project in the amount of \$121,200.00.**
- 3.2.2 Emergency Preparedness and Planning (PHEP) project in the amount of \$20,000.00.**
- 3.2.3 Get Vaccinated Ohio (GVO) project in the amount of \$40,000.00.**
- 3.2.4 Integrated Harm Reduction project in the amount of \$157,000.00.**
- 3.2.5 Reproductive Health & Wellness project in the amount of \$29,125.87.**
- 3.2.6 Safe Communities project in the amount of \$38,500.00.**
- 3.2.7 NASTAD project in the amount of \$56,856.29.**

President Edler requested motion to approve Item 3.2, including Subitem 3.2.1-3.2.7, as detailed. **Ms. Pasztor moved to approve Item 3.2, as above.** Seconded by Ms. Jones. **Motion carried 7-0.**

3.3 Board of Health to APPROVE REVENUE DECREASE for Fiscal Year ending 12/31/24:

- 3.3.1 Mobile Health Clinic Project in the amount of \$198,186.11.**

President Edler requested motion to approve Item 3.3, including Subitems 3.3.1 as detailed. **Ms. Moody- Russo moved to approve Item 3.3, as above.** Seconded by Dr. Lindamood. **Motion carried 7-0.**

3.4 Board of Health to adopt, as an emergency measure, the new fee category for the Mobile Retail Food Establishments in Hancock County (Resolution no. 2024-01** is attached).**

Kurt Schroder discussed The Hancock County Combined General Health District Board of Health to adopt by emergency measure as allowed by Ohio Administrative Code 3717.25, the new low risk mobile retail food establishment fee category at **fifty percent (50%) of the current adopted mobile fee (\$299.00) to be effective February 16, 2024,** and to record that fee on the 2024 Environmental Health Local Fee Schedule.

President Edler requested motion to approve Item 3.4 as detailed. **Ms. Jones moved to approve Item 3.4, as above.** Seconded by Ms. Spoons. **Motion carried 7-0.**

Commissioner Baroudi conducted roll call to approve the fee as detailed in Item 3.4 above:

Roll Call: Mr. Alge (Bill): YES Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoons (Robin): YES
Dr. Lindamood: YES

3.5 Board of Health to APPROVE First Reading of the proposed fees for the RSV Vaccines.

3.6.1. Vaccination Fee of \$500.00 for Sanofi RSV vaccine given to newborns in 0.5mL or 1 mL.

3.6.2. Therapeutic Injection Administration Fee of \$35.00 for Sanofi RSV Vaccine given to Newborn infants.

President Edler requested motion to approve Item 3.5, including Subitems 3.6.1-3.6.2 as detailed. **Dr. Lindamood moved to approve Item 3.5, as above.** Seconded by Ms. Moody-Russo. **Motion carried 7-0.**

Commissioner Baroudi conducted roll call to approve the reading as detailed in Item 3.5 above:

Roll Call: Mr. Alge (Bill): YES Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoons (Robin): YES
Dr. Lindamood: YES

3.6 Board of Health to Adopt proposed RSV Vaccine Fees as an emergency measure:

3.7.1. Vaccination Fee of \$500.00 for Sanofi RSV intramuscular injection given to newborns in 0.5mL or 1 mL.

3.7.2. Therapeutic Injection Administration fee of \$35.00 of Sanofi RSV vaccine given to Newborn infants.

Roll Call: Mr. Alge (Bill): YES Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoons (Robin): YES
Dr. Lindamood: YES

3.7 Board of Health to immediately suspend all enforcement related to Board of Health Regulation no. 2019-01. AKA. "Sale of Tobacco, Alternative Nicotine & Vaping Products to youths under 21 in Hancock County."

President Elder requested motion to approve Item 3.7., as detailed. **Ms. Moody-Russo moved to approve item 3.7, as above.** Seconded by Ms. Spoons. **Motion Carried 7-0 by a roll call vote.**

Roll Call: Mr. Alge (Bill): YES Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoons (Robin): YES
Dr. Lindamood: YES

4.0 ADMINISTRATIVE REPORTS

4.1 January 2024 Financial Reports and Analysis – Karim Baroudi

Commissioner Baroudi states that in January 2024, HPH brought \$752,063.88, this is highest revenue brought in January in the last 5 years. Commissioner Baroudi states end of January balance is 1,384,465.83. President Elder asked Commissioner Baroudi if HPH has a way to project how many accounts are unpaid to estimate how much revenue will be brought in due to being in a deficit last fiscal year.

4.2 Medical Director- Dr. Kose

Dr. Kose states that infections are high currently. States that COVID is rising. He also states AIDs, HIV, and Syphilis numbers are high.

5.0 OLD/NEW BUSINESS

5.1 Personnel: No hiring or separations during the month of January 2024.

5.2 DAC Meeting – Monday March 4th. 2024 at 6:30 pm at our offices on Keith Parkway in Findlay.

5.3 Public Health Champions for 2023 will be nominated in March.

5.4 Strategic Planning Sessions for the Board and staff to be scheduled in April.

6.0 EXECUTIVE SESSION

6.1 A request to the Board of Health to recess into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee of official, or the investigation of charges or complaints against a public employee, Pursuant to (G)(1) of Section 121.22 of Ohio Revised Code.

President Elder requested a motion for the Board of Health to retreat into an Executive Session at **8:52 a.m.** **Ms. Jones moved to approve item 6, as above. Seconded by Ms. Spoons. Motion Carried 7-0 by a roll call.**

Roll Call: Mr. Alge (Bill): YES
Mr. Edler (Brian): YES
Ms. Jones (Karen): YES
Dr. Lindamood: YES

Ms. Moody-Russo (Nancy): YES
Ms. Pasztor (BJ): YES
Ms. Spoons (Robin): YES

Ms. Jones motioned the board to resume the open session of the Board regular meeting at **9:45 a.m.**, seconded by Mr. Alge. **Motion Carried 7-0 viva voice.**

Coming out of the Executive Session, President Edler asked for a motion of the Board of Health to approve with regrets Mr. Baroudi's resignation from his Health Commissioner position at Hancock Public Health, effective March 29, 2024.

Dr. Lindamood moved to approve with regrets the resignation of Commissioner Baroudi from his position with Hancock Public Health. Seconded by Ms. Spoons. **Motion carried 7-0 viva voice.**

Ms. Pasztor then motioned the Board of Health to designate Ms. Lindsay Summit, MPH as Interim Health Commissioner, upon Mr. Baroudi's departure. Seconded by Ms. Russo. **Motion carried 7-0 viva voice.**

Ms. Russo, next, motioned the Board of Health to establish an "Executive Search Committee" to include Ms. Karen Jones, Ms. Robin Spoor, Mr. Bill Alge, and enlist the help of Dr. Kose to start the recruiting process for Hancock County's next Health Commissioner. Seconded by Dr. Lindamood. **Motion carried 7-0 viva voice.**

7.0 CONTINUING EDUCATION

7.1 No Board Continuing Education units will be offered during regular meeting of Board of Health.

8.0 FUTURE MEETINGS

8.1 2024 Board of Health Meetings' Schedule: 3rd Friday of the month @ 7:30a at Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2024 meetings below:

| | |
|---------------------------------------|-----------------------------|
| Friday - January 26, 2024 | Friday - July 19, 2024 |
| Friday - February 16, 2024 | Friday - August 16, 2024 |
| Friday - March 15, 2024 | Friday - September 20, 2024 |
| Friday - April 19, 2024 | Friday - October 18, 2024 |
| Friday - May 17, 2024 | Friday, November 15, 2024 |
| Friday - June 21, 2024 | Friday, December 20, 2024 |

8.2 Next meeting Friday March 15th, 2024, at 7:30a, at HPH Offices on Keith Pkwy in Findlay, OH

9.0 ADJOURNMENT

Commissioner Baroudi requested a motion for adjournment of the Regular 2/16/24 Board of Health meeting. Ms. Moody-Russo motioned the Board of Health to adjourn the Regular Meeting of 2/16/24 at 9:50 a.m. Seconded by Mr. Alge.



Brian Edler, Board President



Karim Baroudi, MPH, Board Secretary