



Hancock Public Health

Board of Health

Regular Meeting Agenda

February 21, 2025, 7:30 a.m.



BOARD MEMBERS ATTENDANCE:

- X Karen Jones, RN, MSN, Board President
- X William Alge, Esq.
- X Brian Edler
- X Dr. Cheryl Huffman, MD
- X Nancy Moody-Russo, RN, JD
- A Barbara J. Pasztor, RN, MSN
- X Robin Spoons

STAFF ATTENDANCE:

- X Lindsay Summit, MPH, REHS, Health Commissioner
- X Jannie Derstine, Help Me Grow Program Manager
- X Chad Masters, MPH, Director of Health Promotion & Planning
- A Craig Niese, BS, IT/Data Manager
- X Josh Niese, MPH, REHS, Director of Environmental Health
- X Laura Reinhart, CNP, Director of Community Health Services
- A William Kose, M.D., Medical Director

1.0 CONVENTION/PUBLIC PARTICIPATION

1.1 Call to Order

President Jones called the Regular BOH meeting to order at 7:30 a.m.

1.2 Introduction of Public, Guests, and Staff-None Present

2.0 BOARD MEETING CONSENT AGENDA

2.1 Approval of 2/21/25 Agenda Items

2.2 Approval of 1/17/25 Regular Board Meeting Minutes

2.3 Approval of January 2025 Bill Schedule

2.4 Staff Reports

- 2.4.1** Community Health Services –Laura Reinhart, CNP, Director
- 2.4.2** Health Planning & Promotion –Chad Masters, MPH, Director
- 2.4.3** Help Me Grow (HMG) Home Visiting Program –Jannie Derstine, Program Manager
- 2.4.4** Environmental Health (EH) Services –Josh Niese, MPH, Director
- 2.4.5** IT/Data Management Services –Craig Niese, BS, Manager
- 2.4.6** Vital Statistics Data-Dan Klein, Registrar
- 2.4.7** Health Commissioner Report –Lindsay Summit, MPH, REHS, HC

President Jones requested motion to approve Section 2.0, Consent Agenda, including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. **Ms. Moody-Russo moved to approve Section 2.0.** Seconded by Mr. Alge. **Motion carried 6-0.**

3.0 CONTINUING EDUCATION

3.1 Navigating Public Health Under the New Federal Administration presented by Lindsay Summit, Health Commissioner and Chad Masters, Director of Health Promotion & Planning for .5 CEU's

- 3.1.1** Commissioner Summit discussed President Trump's withdrawal from the World Health Organization (WHO) and how we haven't seen any immediate impacts; the brief spending freeze and how she is keeping up-to-date with changes through the Ohio Department of Health (ODH), Association of Ohio Health Commissioners (AOHC) and the National Association of County and City Health Organizations

(NACCHO); executive orders being issued, specifically related to diversity, equity and inclusion (DEI) and it's correlation to accreditation through the Public Health Accreditation Board (PHAB).

Mr. Chad Masters informed the Board there was a call with the new PHAB President and CEO on February 12, 2025 and they are still waiting on guidance regarding DEI components for accreditation. President Jones inquired if we were receiving funds from federal grants that would be affected, and Mr. Masters stated the only grant with an uncertain future is the National Alliance of State and Territorial Aids Directors (NASTAD) grant since it is heavily involved in DEI. President Jones expressed concern regarding deliverable based grants/reimbursements and Commissioner Summit stated staff are making informed decisions on how to maximize our grant reimbursements.

4.0 BOARD ACTIONS/REGULATIONS

- 4.1** Board of Health to **APPROVE AND RECOGNIZE REVENUE** for Fiscal Year ending 12/31/25: None at this time..

5.0 ADMINISTRATIVE REPORTS

- 5.1 Medical Director – Dr. William Kose**–Dr. Kose was not present but wanted to inform the Board regarding Norovirus outbreaks which none have been reported. Dr. Cheryl Huffman concurred that her office is not seeing Norovirus but is being inundated with Influenza A cases. She was extremely concerned if there happened to be Norovirus and Influenza A outbreaks together, it is going to be very overwhelming. Mr. Bill Alge inquired about what was being seen in long-term care facilities and Commissioner Summit confirmed they are busy with cases as well. Mr. Alge also inquired about H1N1, and Commissioner Summit responded there was one probable human case, but that individual has since recovered.

5.2 2025 Financial Report and Analysis – Lindsay Summit

Commissioner Summit indicated that the cash on hand number is increasing in the general fund but we are still battling lagging payments from insurance companies and state/federal agencies. She stated the black Toyota Corolla vehicle lease, which expires in February, will not be renewed to maximize current vehicle use and reduce cost. The agency has two upcoming vehicle leases that will be expiring but they will be purchased with NASTAD grant dollars. Ms. Laura Reinhart and clinical staff went to Union County to evaluate if the VaxCare vaccine maintenance program would be a viable option for more cost-effective and efficient vaccine services for HPH. Dr. Huffman was curious as to what would happen if the vaccine refrigerator stopped working and Ms. Reinhart stated that everything would be covered through insurance but went on to explain our two vaccine monitoring systems that would prevent that from happening. Commissioner Summit informed the Board that there weren't any health departments in northwest Ohio currently using VaxCare but she has information for buyer purchasing groups and noted there is a group through the Association of Ohio Health Commissioners (AOHC) that has special purchasing power for vaccines. All options are being evaluated to determine which option will be best suited for the agency. Commissioner Summit stated that the mortgage payment had been re-evaluated by Citizen's Bank and our interest

rate and monthly payment were lowered due to an oversight at the bank. The overpayments we had made were applied to the interest balance resulting in a credit.

5.3 Clinic Remodel Update-Commissioner Summit stated all walls have been framed; electric has been approved so drywall will be starting soon. She praised the efforts, professionalism and courtesy of CSI Construction during this process. President Jones inquired about the estimated completion date which is April 15, 2025.

5.4 District Advisory Council (DAC) Meeting-Commissioner Summit informed the Board that the meeting will be held Monday, March 3, 2025 at 7:00pm. She encouraged all to attend and noted that President Jones and Mr. Alge’s positions will be up for re-election. Mayor Christina Muryn appointed Mr. Alge to another five-year term and President Jones agreed to serve another five-year term as well. Commissioner Summit stated Ms. Pasztor will term out in 2026 due to the end of her five-year term.

6.0 OLD/NEW BUSINESS

6.1 Personnel-No hiring or separation to report during the month of January.

7.0 NEXT MEETING

7.1 2025 Regular Board of Health Meeting Schedule: Third Friday monthly, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2025 meetings below:

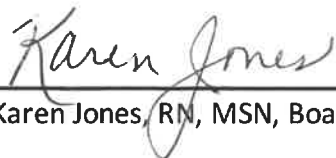
~~Friday – January 17, 2025~~
~~Friday – February 21, 2025~~
Friday – March 21, 2025
Friday – April 18, 2025
Friday – May 16, 2025
Friday – June 20, 2025

Friday - July 18, 2025
Friday – August 15, 2025
Friday – September 19, 2025
Friday – October 17, 2025
Friday, November 21, 2025
Friday, December 19, 2025

7.2 Next Meeting: Friday, 3/21/2025, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

8.0 ADJOURNMENT

President Jones requested motion for adjournment of the Regular 2/21/2025 Hancock County Board of Health meeting. **Dr. Huffman motioned the Board of Health to adjourn the Regular Meeting of 2/21/2025 at 8:20 a.m.** Seconded by Ms. Spoor. **Motion carried 6-0.**



Karen Jones, RN, MSN, Board President



Lindsay Summit, MPH, REHS, HC, Board Secretary