



Hancock Public Health

Board of Health

Regular Meeting Agenda

April 19th, 2024, 7:30 a.m.



BOARD MEMBER ATTENDANCE:

- A Brian Edler
- X William Alge, Esq.
- X Karen Jones, RN, MSN, Board President
- A Michael Lindamood, M.D.
- A Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, RN, MSN
- X Robin Spoons

STAFF:

- A Alexa Heacock, RN, Help Me Grow (HMG) Program Manager
- X Chad Masters, MPH, Health P&P Director
- X Craig Niese, BS, IT/Data Manager
- X Laura Reinhart, CNP, Community Health Services Director
- X Kurt Schroeder, REHS, Interim Environmental Health (EH) Director

- X Lindsay Summit, MPH, REHS, Interim Health Commissioner (IHC)
- X William Kose, M.D., Medical Director

1.0 CONVENTION

1.1 Call to Order

President Jones called the Regular BOH meeting to order at 7:30 a.m.

President Jones requested the addition of one item to Section 5.0 below, Old/New Business, with the title "Board Committee Assignments," to be labeled as Item 5.4. Duly noted.

1.2 Introduction of Public, Guests, and Staff

- 1.2.1** Interim Health Commissioner (IHC) Lindsay Summit announced that the scheduled guest, Hannah Plumley – Epidemiologist/Emergency Planner, was unable to attend today's 4/19/24 Board Meeting for her presentation on the Solar Eclipse event of 4/8/24. Thus, IHC Summit and Mr. Masters summarized Ms. Plumley's planned presentation. IHC Summit stated an estimated 15,000 people attended the Solar Eclipse event, with 5,000 of those folks gathering at Emory Adams Park, and 100 planes flying into the Findlay Airport that day. Unfortunately, there is no data on township/village attendance. There were minor I-75 location traffic delays on 4/8/24 from 3:30-6:00 p.m. Ms. Pasztor reported no patient surges at BVH or urgent care centers in the area. Ms. Reinhart stated the MHC was stationed at Vanlue Park with positive public reception. Social media was nonincidental, there were no reports of foodborne illness outbreaks or fatal/nonfatal overdoses, no MHC or Environmental Health issues, and no reported problems from neighboring county health departments so far. Ms. Summit reported a malfunction with the ODH MARCS (Multi-Agency Radio Communication System) not being properly programmed, which inhibited the ability of preparedness personnel to communicate with each other on 4/8/24 in the event of emergencies; Mr. Masters and Ms. Plumley are currently clarifying these MARCS issues with ODH. Mr. Masters reported the community was readying for three times the number of Hancock County population in solar eclipse visitors, but we were well below those numbers. Ms. Summit stated HPH gave out 20,000 pairs of Solar Eclipse glasses and is currently accepting recycled glasses from residents, with a plan to send the recycled glasses to the location of the next solar eclipse in Latin America.

- 1.2.2 Christina Muryn, City of Findlay Mayor (arrived 8:00 a.m.).
- 1.2.3 Paul Worstell, Principal, Lead Learn Coach LLC (arrived 8:25 a.m.)

2.0 BOARD MEETING CONSENT AGENDA

- 2.1 Approval of **4/19/24 Agenda Items**
- 2.2 Approval of **3/15/24 Regular Board Meeting Minutes**
- 2.3 Approval of **March 2024 Bill Schedule**
- 2.4 Staff Reports
 - 2.4.1 Community Health Services – Laura Reinhart, CNP, Director
 - 2.4.2 Health Planning & Promotion – Chad Masters, MPH, Director
 - 2.4.3 Help Me Grow (HMG) Home Visiting Program – Alexa Heacock, RN, Program Manager
 - 2.4.4 Environmental Health (EH) Services – Kurt Schroeder, REHS, Interim EH Director
 - 2.4.5 IT/Data Management Services – Craig Niese, BS, Manager
 - 2.4.6 Vital Statistics Report – Lindsay Summit, MPH, IHC

Regarding Subitem 2.4.3, Help Me Grow (HMG): In Ms. Heacock’s absence, Interim Commissioner Summit announced that the HMG Program is expecting to receive a licensed social work intern from the Ohio State University who will be beginning her internship with HPH in May 2024.

Regarding Item 2.3, March 2024 Bill Schedule: Mr. Alge asked for clarification on two items, first being “MASI” related to water sampling. Interim Commissioner (IHC) Summit explained that MASI is the water analysis laboratory in contract with Hancock Public Health for conducting water sampling for various purposes in the Health Department. IHC Summit briefly reviewed the water sampling process/protocol/purposes at Hancock Public Health. The second question from Mr. Alge regarding bill schedule was “OFR.” Mr. Masters explained that OFR stands for Overdose Fatality Review, and in this case for the March 2024 Bill Schedule, reimbursement was given to the OFR staff member (Brittney Nye) for travel to a recent educational conference. Mr. Alge verbally expressed understanding and no further concerns were voiced by the Board.

President Jones requested motion to approve Section 2.0, Consent Agenda, including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. **Ms. Moody-Russo moved to approve Section 2.0.** Seconded by Ms. Pasztor. **Motion carried 4-0.**

3.0 BOARD ACTIONS/REGULATIONS

- 3.1 Board of Health to **APPROVE AND RECOGNIZE REVENUE** for Fiscal Year ending 12/31/24:
 - 3.1.1 Covid Vaccination Bridge project in the amount of **\$40,716.00.**
 - 3.1.2 Community Health Assessment funding in the amount of **\$45,000.00** (Community Foundation contribution \$20,000.00; United Way contribution \$5,000.00; ADAMHS Board \$5,000.00; BVHS \$15,000.00).

Interim Health Commissioner (IHC) Summit explained that the Bridge project in Subitem 3.1.1 is funding from the State of Ohio to be used for clinical services reimbursement, including provision of vaccinations and funding for hiring of a new HPH nurse.

President Jones requested motion to approve Item 3.1, including Subitems 3.1.1 and 3.1.2. **Ms. Pasztor moved to approve Item 3.1, as above.** Seconded by Ms. Spors. **Motion carried 4-0.**

3.2 Board of Health to APPROVE APPROPRIATION INCREASE for Fiscal Year ending 12/31/24:

3.2.1 Covid Vaccination Bridge project in the amount of \$40,716.00.

3.2.2 Community Health Assessment funding in the amount of \$45,000.00.

3.2.3 Injury Prevention project in the amount of \$42,965.04.

3.2.4 Severance Line Item in Health Fund #8 in the amount of \$30,000.00.

Mr. Alge asked for clarification regarding Subitem 3.2.4 and the apparent amount increase. Interim Health Commissioner (IHC) Summit reported the Severance Line Item includes vacation/sick/retirement funding to employees. IHC Summit stated the reason the Severance Line Item was higher than normal was due to a recent employee separation from HPH.

President Jones requested motion to approve Item 3.2, including Subitems 3.2.1 through 3.2.4, as detailed. **Ms. Pasztor moved to approve Item 3.2, as above.** Seconded by Mr. Alge. **Motion carried 4-0.**

3.3 Board of Health to APPROVE THIRD READING of Proposed RSV Vaccine Fees

3.3.1 Vaccination Fee of \$500.00 for Sanofi® RSV vaccine for newborns (0.5 or 1.0 mL).

3.3.2 Therapeutic Injection Administration Fee of \$35.00 for Sanofi® RSV vaccine for newborns.

Mr. Alge asked for clarification regarding the two different fees listed in 3.3.1 and 3.3.2 and also for an explanation of age range of patients who are able to receive RSV vaccines. Ms. Reinhart explained that the \$500.00 fee in Subitem 3.3.1 is for the actual medicine included in the vaccination, whereas the \$35.00 fee in Subitem 3.3.2 covers the fees associated with administration of the vaccine (i.e., handling of paperwork and insurance communication, time spent by nursing or other administrative staff on administering the vaccination, etc.). Ms. Reinhart also clarified that the Sanofi® RSV vaccine can be administered to patients starting at newborn age through two years of age.

President Jones requested motion to approve Item 3.3, including Subitems 3.3.1 and 3.3.2, as detailed. **Ms. Spors moved to approve Item 3.3, as above.** Seconded by Ms. Pasztor. **Motion carried 4-0.**

Interim Commissioner Summit conducted roll call related to Item 3.3 above:

Roll Call: Mr. Alge (Bill): YES

Ms. Moody-Russo (Nancy): ABSENT

Mr. Edler (Brian): ABSENT

Ms. Pasztor (BJ): YES

Ms. Jones (Karen): YES

Ms. Spors (Robin): YES

Dr. Lindamood: ABSENT

3.4 Board of Health to APPROVE THIRD READING of New Low Risk Food Fee Category

New fee pertains to Mobile Retail Food Establishments with a lesser risk category; fee would be set at **fifty percent (50%) of the currently adopted mobile fee (\$299.00) passed as an**

emergency on 2/16/24, and fee to be recorded on the 2024 Environmental Health Local Fee Schedule (Resolution No. 2024-01).

President Jones requested motion to approve Item 3.4, as detailed. **Ms. Pasztor moved to approve Item 3.4, as above.** Seconded by Ms. Spoons. **Motion carried 4-0.**

Interim Commissioner Summit conducted roll call related to Item 3.4 above:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): ABSENT
Mr. Edler (Brian): ABSENT	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spoons (Robin): YES
Dr. Lindamood: ABSENT	

4.0 ADMINISTRATIVE REPORTS

4.1 March 2024 Financial Report and Analysis – Lindsay Summit

Interim Health Commissioner (IHC) Summit summarized the financial report included in the Board of Health meeting packet provided earlier in the week, with discussion regarding recent revenue trends affecting revenue. No questions or concerns voiced by Board members on the March 2024 financial report.

IHC Summit announced that during next month’s BOH meeting on 5/17/24, Ms. Reinhart and Dan Klein (Clinical Billing) will offer a Board presentation on the clinical revenue cycle process, with CEUs available for participating Board members. President Jones opined she is pleased the Board has been able to acquire CEUs through HPH-associate professional presentations brought in by IHC Summit.

4.2 Medical Director – Dr. William Kose

Strategic Planning Retreat: Dr. Kose reminded Board members about the strategic planning retreat scheduled for Thursday, 4/25/24, and inquired about any special preparatory activities needed to be completed by Board members for said meeting. Interim Commissioner Summit stated Mr. Paul Worstell, 4/19/24 Board Meeting guest, will be addressing strategic planning preparatory activities later in the current meeting.

Community Health Improvement Plan (CHIP): Dr. Kose reported monies have been approved by the three key sponsors for the CHIP: 1) ADAMHS Board, 2) BVHS, and 3) Community Foundation, with the Community Foundation subsidizing the report. Dr. Kose reiterated from the last Board meeting that, due to decreased survey responses in the past, a different vendor has been chosen for the 2024 survey – which will be administered later in 2024. Once survey data is gathered, planning will occur. Interim Commissioner Summit reported she and Ms. Chelsi Frankforther, HPH Fiscal Coordinator, recently attended a conference centered around the social determinants of health in New Orleans. Ms. Summit opined how fortunate HPH is to have support from and collaboration with community partners (i.e., hospital, ADAMHS Board, Community Foundation, MRC, city/court/township officials, etc.), as many folks who attended same conference from other health districts stated there was little to no involvement or support from community partners in their own jurisdictions.

Immigration Challenge/Task Force: Mayor Muryn was welcomed to the 4/19/24 meeting; she welcomed questions from the Board. Mr. Alge asked for an update on the immigration issue in Hancock County. Mayor Muryn reported that the immigrant population has been increasing over the last 1.5 years in Hancock Co, with the largest number of those immigrants being Haitian decent and attempting to flee Haiti due to political crisis and immediate danger to their families; however, Hancock Co. is still commonly seeing immigrants arriving from other areas such as Venezuela, Honduras, and Mexico.

Mayor Muryn stated that – whether a person agrees with the current administration’s immigration policy or not – most current immigrants arriving to Hancock Co. are here legally and are not involved in high-level criminal activity (the most common crimes among immigrants currently include minor traffic violations due to inexperience as new drivers in a new country). In fact, since the immigration challenge began and immigrants are primarily residing at the Rodeway Inn and the Red Roof Inn, the incidence of drug activity and overdoses at those hotels has significantly decreased in Hancock Co., with almost no drug issues related to these hotels at this time. Ms. Muryn opined she views the current immigration issue in Hancock Co. as a “challenge” rather than a problem, citing the following challenges affecting the immigrant population and Hancock County collectively as: Language barriers, transportation, food insecurity, housing, workforce issues, education, medical needs, medical insurance, among others. The current highest priority challenge is language, particularly because Haitian Creole is a language that was created purposely so that not a lot of other people could understand it for safety purposes in the past and also that Haitian Creole translators are more difficult to find.

Mr. Alge asked if there is any leadership guidance for immigrant groups in Hancock County. Mayor Muryn stated the city has had some connection with immigrant pastors who have the potential to be primary guides for same-language immigrant communities. However, Ms. Muryn stated a significant roadblock connecting immigrants with leaders is a general low level of trust in leadership and government officials due to their native-country experiences.

Mr. Alge asked if other counties in Ohio are aware of the immigration challenge. Mayor Muryn answered that Hancock County is attempting to educate other community officials; however, currently there are many other communities not experiencing the Haitian influx as much as Findlay. Ms. Muryn stated there is a difference currently in how immigrants are arriving to the US compared to the past. In the past, immigrants went through a refugee office and received consistent guidance/resources from one person to another. These refugee offices still exist and continue to help immigrants; however, other immigrants are now going straight to the border, seeking refugee or asylum status. It is more difficult to gather data on and consistently guide immigrants going straight to the border, thus the refugee office has less awareness of immigrant data ahead of time and cannot guide them as consistently compared to the past when there was only one way of entering the US. Mayor Muryn stated that Hancock County is monitoring immigrant populations very closely to make sure they are receiving appropriate help integrating into the US, as it is higher risk for these folks to get caught up with ill-intentioned groups (i.e., human trafficking, child or forced labor, etc.). Currently Hancock County is not seeing a lot of ill-intentioned groups affecting this new influx of immigrants, however, Ms. Muryn stated it is important to monitor these issues closely and provide US-

integration assistance as quickly as possible, hence the reasoning for the Immigration Task Force.

Mr. Alge asked for an update on the Immigration Task Force activity. Mayor Muryn stated there have only been two meetings, the Task Force is working on a framework of action steps for immigrants to take when integrating into the US, and community partners should see action step implementation occurring in real time for immigrants in the next few months. Interim Commissioner Summit stated Cheryl Miller, Jennifer Davis, and Jessica Halsey, HPH associates, are all involved with some type of immigration services and/or the task force. Mayor Muryn reported the Immigration Task Force is trying to develop a flow chart for refugees on the process of integrating regarding such life areas as seeking sponsors, housing, employment, health care, health insurance, child-care, etc. Further, there is communication between the City of Findlay and some Hancock Co. employers who have been willing to hire groups of immigrants and a coinciding worksite translator to help with language barriers on the job.

Dr. Kose commented that most folks report their experiences with the current immigrant population as positive, that current immigrants are generally motivated to work, when hired become productive employees, and very few drug use/drug selling issues – all contrary to the stereotype of immigrants that many US citizens seem to believe. Ms. Reinhart opined that the current immigration population as a whole are some of the most appreciative and kind people to treat as patients, especially considering the extreme hardships many of them have experienced in their native countries. Dr. Kose stated he sees the immigration challenge as a long-term situation requiring positive attitudes on all sides and a careful integration plan developed by and with continuous active involvement among all community partners in Hancock County.

5.0 OLD/NEW BUSINESS

- 5.1 Personnel – Karim Baroudi, MPH, REHS, resigned as Health Commissioner, effective 3/29/24. President Jones stated the Board is honored have Lindsay Summit, MPH, REHS, serving as Interim Health Commissioner and would like to make a formal public announcement of Ms. Summit accepting this Interim position.
- 5.2 A Registered Nurse (RN) position has been posted and HPH is currently conducting interviews. Ms. Reinhart reported the second round of interviews is completed and an offer will be made soon to a prospective candidate. The Board will be updated on hiring status.
- 5.3 Strategic Planning Retreat at HPH Conference Room on 4/25/24, 8:00 a.m.-4:00 p.m.. **Board members are only required to attend from 8:00 a.m.-12:00 noon. Lunch provided.** Paul Worstell, Lead Learn Coach LLC, distributed packets to Board members to complete in preparation for the Strategic Planning Retreat. Mr. Worstell briefly discussed the employee engagement survey and reviewed some of the 2022 versus 2024 results. Primarily, Mr. Worstell summarized the planned exercises/activities to occur during retreat day.

5.4 Board Committee Appointments. President Jones announced the new Board Committee Appointments:
Environmental Services – Ms. Pasztor and Dr. Lindamood;
Finance – Ms. Moody-Russo and Mr. Edler;
Personnel – Ms. Spoons and Mr. Alge.

6.0 CHAMPION OF PUBLIC HEALTH AWARD, 2023

President Jones initiated the Board of Health presentation of the 2023 Champion of Public Health Award to Mayor Christina Muryn for her support in advancing the mission of Hancock Public Health.

7.0 CONTINUING EDUCATION

7.1 Continuing Education .5 units will be offered for today’s Solar Eclipse Presentation by Interim Commissioner Summit and Mr. Masters, in absence of Hannah Plumley, Epidemiologist/Emergency Planner.

8.0 FUTURE BOARD OF HEALTH MEETINGS

8.1 Next Meeting: Friday, 5/17/24, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

8.2 2024 Regular Board of Health Meeting Schedule: Third Friday monthly, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2024 meetings below:

~~Friday – January 19, 2024~~

~~Friday – February 16, 2024~~

~~Friday – March 15, 2024~~

~~Friday – April 19, 2024~~

~~Friday – May 17, 2024~~

~~Friday – June 21, 2024~~

Friday - July 19, 2024

Friday – August 16, 2024

Friday – September 20, 2024


Friday – October 18, 2024

Friday, November 15, 2024

Friday, December 20, 2024

9.0 ADJOURNMENT

Interim Commissioner Summit requested motion for adjournment of the Regular 4/19/24 Board of Health meeting. **Ms. Spoons motioned the Board of Health to adjourn the Regular Meeting of 4/19/24 at 8:47 a.m.** Seconded by Mr. Alge. **Motion carried 4-0.**



Karen Jones, RN, MSN, Board President



Lindsay Summit, MPH, REHS, IHC, Board Secretary