



Hancock Public Health

Board of Health

Regular Meeting Agenda

September 20, 2024, 7:30 a.m.



BOARD MEMBER ATTENDANCE:

- A Brian Edler
- X William Alge, Esq.
- X Karen Jones, RN, MSN, Board President
- Vacant-Physician Position
- X Nancy Moody-Russo, RN, JD
- A Barbara J. Pasztor, RN, MSN
- X Robin Spoons

STAFF:

- A Jannie Derstine, BS, Help Me Grow (HMG) Program Manager
- X Chad Masters, MPH, Health P&P Director
- X Craig Niese, BS, IT/Data Manager
- X Laura Reinhart, CNP, Community Health Services Director
- X Kurt Schroeder, REHS, Interim Environmental Health (EH) Director

- A Lindsay Summit, MPH, REHS, Health Commissioner
- X William Kose, M.D., Medical Director

1.0 CONVENTION/PUBLIC PARTICIPATION

1.1 Call to Order

President Jones called the Regular BOH meeting to order at 7:32 a.m.

1.2 Introduction of Public, Guests, and Staff

- 1.2.1** Kalynn Sommers, Peer Support Specialist
- 1.2.2** Chelsi Frankforther, Fiscal Officer
- 1.2.3** Jeff Hunker, Liberty Township Trustee

2.0 BOARD MEETING CONSENT AGENDA

2.1 Approval of 9/20/24 Agenda Items

2.2 Approval of 8/16/24 Regular Board Meeting Minutes

2.3 Approval of August 2024 Bill Schedule

2.4 Staff Reports

- 2.4.1** Community Health Services –Laura Reinhart, CNP, Director
- 2.4.2** Health Planning & Promotion –Chad Masters, MPH, Director
- 2.4.3** Help Me Grow (HMG) Home Visiting Program –Jannie Derstine, Program Manager
- 2.4.4** Environmental Health (EH) Services –Kurt Schroeder, REHS, Interim EH Director
- 2.4.5** IT/Data Management Services –Craig Niese, BS, Manager
- 2.4.6** Health Commissioner Report –Lindsay Summit, MPH, REHS, HC

President Jones requested motion to approve Section 2.0, Consent Agenda, including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. Ms. Moody-Russo moved to approve Section 2.0. Seconded by Ms. Spoons. Motion carried 4-0.

3.0 CONTINUING EDUCATION

- 3.1** Safe Works Program presentation by Kalynn Sommers, Peer Support Specialist for .5 CEU's.

Regarding subitem 3.1-President Jones inquired if Ms. Sommers completed the Safe Works Program on her own and Ms. Sommers went into detail about the partnership HPH has with Equitas and how HPH team members have assisted with the success of the program then followed with her presentation.

- 3.2** Fraud reporting and training required to be completed by 9/28/24. You can complete the training at the following link: Fraud Training (ohioauditor.gov) at your convenience for .25 CEU's. Certificate of completion needs returned to our office prior to 9/28/24.

4.0 BOARD ACTIONS/REGULATIONS

- 4.1** Board of Health to **APPROVE AND RECOGNIZE REVENUE** for Fiscal Year ending 12/31/24:

- 4.1.1** NASTAD funding in the amount of **\$10,000.00**
- 4.1.2** RL Supplemental in the amount of **\$10,000.00**
- 4.1.3** Integrated Harm Reduction '23 funding in the amount of **\$31,000.00**

President Jones requested motion to approve Item 4.1, including Subitems 4.1.1--4.1.3. **Ms. Moody-Russo moved to approve Item 4.1, as above.** Seconded by Mr. Alge.
Motion carried 4-0.

- 4.2** Board of Health to **APPROVE APPROPRIATION INCREASES** for Fiscal Year ending 12/31/24:

- 4.2.1** NASTAD funding in the amount of **\$10,000.00**
- 4.2.2** RL Supplemental in the amount of **\$10,000.00**

President Jones requested motion to approve Item 4.2, including Subitems 4.2.1—4.2.2, as detailed. **Ms. Moody-Russo moved to approve Item 4.2, as above.** Seconded by Ms. Spoons.
Motion carried 4-0.

- 4.3** Board of Health to **APPROVE REVENUE DECREASES** for Fiscal Year ending 12/31/24:

- 4.3.1** COVID Bridge Vaccination funding in the amount of **\$25,816.00**
- 4.3.2** Get Vaccinated Ohio (GVO) FY '24 in the amount of **\$27,990.00**

Regarding subitem 4.3.1-President Jones requested clarification regarding decrease; Mr. Masters explained that the State of Ohio shifted the initial focus of the grant and added an additional deliverable which HPH was still waiting for guidance about. Ms. Frankforther noted that we did receive revenue from this grant just not all of what was anticipated.

Regarding subitem 4.3.2-Mr. Masters explained the decrease was to close out unspent grant funds.

President Jones requested motion to approve Item 4.3, including Subitems 4.3.1—4.3.2, as detailed. **Ms. Spoons moved to approve Item 4.3, as above.** Seconded by Ms. Moody-Russo.
Motion carried 4-0.

- 4.4** Board of Health to **APPROVE APPROPRIATION DECREASES** for Fiscal Year ending 12/31/24:

- 4.4.1** COVID Bridge Vaccination funding in the amount of **\$25,816.00**
- 4.4.2** Get Vaccinated Ohio (GVO) FY '24 in the amount of **\$27,990.00**

President Jones requested motion to approve Item 4.4, including Subitems 4.4.1—4.4.2, as detailed. **Ms. Spors moved to approve Item 4.4, as above.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

- 4.5 Board of Health to Approve Waiving Plumbing Permit Fee, Habitat Home:**
4.5.1 Permit fee \$160.00 for home located at 1712 Bishop Lane, Findlay

Regarding subitem 4.5.1-President Jones requested clarification to how many homes have had permit fees waived. Mr. Schroeder noted this was the third or fourth home.

President Jones requested motion to approve Item 4.5, including Subitem 4.5.1 as detailed. **Mr. Alge moved to approve Item 4.5, as above.** Seconded by Ms. Spors. **Motion carried 4-0.**

- 4.6 Board of Health to Approve Arlington School Nursing Contract:**

Regarding subitem 4.6-President Jones expressed excitement with having a presence in Arlington Local Schools and Ms. Reinhart explained that our assistance was needed to cover a maternity leave of absence.

President Jones requested motion to approve Item 4.6. **Mr. Alge moved to approve Item 4.6, as above.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

Mr. Masters conducted roll call related to item 4.6:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): ABSENT	Ms. Pasztor (BJ): ABSENT
Ms. Jones (Karen): YES	Ms. Spors (Robin): YES

- 4.7 Board of Health to Approve Addendum to Liberty Benton School Nursing Contract:**

President Jones requested motion to approve Item 4.7. **Ms. Spors moved to approve Item 4.7, as above.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

Mr. Masters conducted roll call related to item 4.7:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): ABSENT	Ms. Pasztor (BJ): ABSENT
Ms. Jones (Karen): YES	Ms. Spors (Robin): YES

- 4.8 Board of Health to Approve Health Benefits Resolution:**

Regarding subitem 4.8-Ms. Frankforther presented three medical health insurance options which detailed savings and costs increases for HPH and employees as well as the option Commissioner Summit recommended.

President Jones requested motion to approve Item 4.8. **Ms. Spors moved to approve Item 4.8, as above.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

Mr. Masters conducted roll call related to item 4.8:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): ABSENT	Ms. Pasztor (BJ): ABSENT
Ms. Jones (Karen): YES	Ms. Spors (Robin): YES

5.0 ADMINISTRATIVE REPORTS

5.1 August 2024 Financial Report and Analysis – Chad Masters

Mr. Masters stated we are on track with revenue/expense trends. Special guest, Mr. Hunker asked if there were grants available to assist with the immigrant population to understand the impact it has on HPH's budget. Ms. Reinhart stated although she attempts to allocate 25% of services and education specifically aimed at the immigrant population in utilizing the MHC she hasn't been tracking individual services or revenue received. Ms. Frankforter informed Mr. Hunker about a translation grant HPH received from the Community Foundation to assist with services but those funds have been exhausted. Mr. Niese recapped translation information found in his current board report. President Jones explained how HPH is responsible for isolation in tuberculosis (TB) cases. Ms. Reinhart discussed the different types of TB along with various case examples and the importance of tracking. Mr. Alge inquired about a TB case from 2023, specifically housing; Ms. Reinhart explained due to the patients' prolonged lapse of care, longer isolation time was required which had a greater financial impact on the HPH budget.

Mr. Alge asked if the county Commissioners have an individual on the mayor's immigration task force but Mr. Hunker was unsure. Mr. Masters went into detail regarding the discussed TB patient and compliance since HPH is the TB Control Unit and with this, the payor is either the county Commissioners or HPH. Mr. Hunker expressed concern over multiple individuals living together who have been diagnosed with TB could cause increased financial strain on the county.

President Jones had a positive note about five local churches who have translation services setup for the immigrant population.

5.2 Medical Director – Dr. William Kose

Immigration Challenge: Dr. Kose reported there are still concerns regarding the capacity to provide services for all non-English speaking people in Hancock County. There was a proposed solution to utilize the Mobile Health Clinic (MHC) for providing services to non-English speaking people. Workforce issues and funding are still being discussed. Dr. Kose stated there may be a more organized plan in approximately one month.

Infectious Disease/Vaccinations: Dr. Kose initiated discussion on continuing medical education that will be provided by medical community partners, including Ms. Reinhart & Dr. Ratnasamy, related to infectious disease trends. Biggest concern is lack of vaccinations & potentially increasing outbreaks. Details to educational event will be provided when available.

Vaccinations: Mr. Alge requested clarification regarding the vaccination schedule and Ms. Reinhart stated there are 26 upcoming clinics, which are all widely publicized and some of which are occurring with use of the MHC in disadvantaged neighborhoods. She mentioned there was a significant time restraint servicing non-English speaking people mainly due to language barrier/cultural differences.

Mr. Alge asked for information about the age schedule for flu vaccinations and if all vaccines are on hand at HPH. Ms. Reinhart described, in detail, the HPH schedule of vaccinations from birth to elderly and summarized the Covid vaccination schedule. The medical community may prefer separate vaccine dosages because that may reduce vaccine side effects. Ms. Reinhart reported that the MHC will be providing vaccinations to some local senior living facilities.

Dr. Kose asked how individuals pay for vaccines and how the agency receives reimbursement. Ms. Reinhart stated private insurance and Medicaid recipients have full to good financial coverage of their vaccines, but all insurance companies reimburse a different amount. President Jones asked how vaccination clinics are publicized, Ms. Reinhart answered there are walk-in clinics every Friday at HPH and all other clinics are widely publicized on all social media platforms.

6.0 OLD/NEW BUSINESS

6.1 Personnel: Jamie Decker, Peer Support Specialist, Safe Works resigned effective 8/30/2024.

Regarding subitem 6.1-Ms. Spoons indicated a successful exit interview was completed and Mr. Alge re-iterated what an asset Jamie was to the agency. Mr. Masters echoed the same sentiments. President Jones noted Ms. Sommers passion with the Safe Works program.

6.2 Special District Advisory Council (DAC) meeting to appoint a physician to finish out Dr. Lindamood's term (2026).

Regarding subitem 6.2-Mr. Masters indicated the initial candidate HPH was interested in fulfilling the physician role declined the offer, so the search is continuing. Commissioner Summit was working on a job description that was going to be posted by 9/27/24 and will be sent through a mass fax list to interested parties which will run through 10/21/24. Mr. Hunker indicated that there will be a special DAC meeting on 11/6/24. President Jones requested clarification as to whether the candidate must be a physician and Mr. Masters confirmed due to an ORC code. Mr. Masters indicated an evaluation will be done during the halfway point to see where the agency is in the process and begin to reach out to potential candidates if necessary. Mr. Hunker asked about when the term limit expired with Mr. Masters replying in 2026. Mr. Masters indicated there should be more solid developments by the next board meeting.

6.3 Building loan interest rate update-Craig Niese.

Regarding subitem 6.3-Mr. Niese stated the agency received a \$1.1 million dollar loan during initial acquisition of the building; the contract with the bank stated the interest rate at the

time of the loan would only be good for five years. The five years expired in 2024 so the interest rate beginning with the October mortgage payment went from 3.91% to 7.37% which will result in a significant increase in interest payments going forward. In reviewing the original contract, the only viable option moving forward is to look at a re-finance with our current lender or another lender.

Mr. Niese noted the Fed just decreased interest rates that week; Mr. Alge inquired if that had an impact on commercial loans with Mr. Niese confirming. No significant action has been taken yet due to the interest rates being lowered. Mr. Niese stated that we will have to refinance in another five years due to a balloon payment being due which would cause the entire loan having to be paid off or re-financing to occur. Mr. Alge indicated he spoke to a lender with Premier Bank who was very interested in our loan. Mr. Niese stated hopefully we will know more in the next couple of months with what it will take for re-financing. Mr. Alge asked if there was going to be another interest rate drop and Mr. Niese was unsure. Mr. Alge also asked what our new payment was going to be and Mr. Niese stated just over \$9,000 beginning in October. Ms. Frankforther stated our current payment is \$6,663.18.

7.0 FUTURE BOARD OF HEALTH MEETINGS

7.1 Next Meeting: Friday, 10/18/24, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

7.2 2024 Regular Board of Health Meeting Schedule: Third Friday monthly, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio. Complete list of 2024 meetings below:

~~Friday – January 19, 2024~~

~~Friday – February 16, 2024~~

~~Friday – March 15, 2024~~

~~Friday – April 19, 2024~~

~~Friday – May 17, 2024~~

~~Friday – June 21, 2024~~

~~Friday – July 19, 2024~~

~~Friday – August 16, 2024~~

~~Friday – September 20, 2024~~

Friday – October 18, 2024

Friday, November 15, 2024

Friday, December 20, 2024

8.0 ADJOURNMENT

President Jones requested motion for adjournment of the Regular 9/20/24 Hancock County Board of Health meeting. **Ms. Moody-Russo motioned the Board of Health to adjourn the Regular Meeting of 9/20/24 at 9:07 a.m.** Seconded by Ms. Spoons. **Motion carried 4-0.**



Karen Jones, RN, MSN, Board President



Lindsay Summit, MPH, REHS, HC, Board Secretary