



Hancock Public Health

Board of Health

Regular Meeting Minutes

September 15th, 2023, 7:30 a.m.



BOARD MEMBER ATTENDANCE:

- X Brian Edler, Board President
- A William Alge, Esq.
- X Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, MSN, RN
- X Robin Spoor

STAFF:

- X Shannon Chamberlin, Nursing Director
- X Alexa Heacock, Help Me Grow (HMG) Director
- X Chad Masters, Health P&P Director
- X Craig Niese, IT/Data Manager
- X Laura Reinhart, Mobile Health Clinic (MHC) Coordinator
- X Lindsay Summit, Environmental Health (EH) Director

- A Karim Baroudi, MPH, Health Commissioner
- X William Kose, M.D., Medical Director

1.0 CONVENTION

1.1 Call to Order

President Edler called the Regular Board of Health meeting to order at 7:31 a.m.

1.2 Introduction of Public, Guests, and Staff

- 1.2.1** Hannah Plumley, MPH – HPH Epidemiologist/Emergency Response Planner/
MRC Coordinator: briefed the Board on the “Stop the Bleed” initiative in schools, which is a program designed to train others on how to stop traumatic medical bleeding in a variety of settings/situations.

Ms. Plumley reported that HPH has embarked on the Stop the Bleed (STB) project using NACCHO funds directed at emergency preparedness and MRC from a 2022 grant; this money has been used to purchase STB stations/wall boxes for any Hancock Co. schools (private or public) who wish to participate. Ms. Plumley stated the response has been great, with almost every school requesting STB training and multiple kits. Before purchase of the kits, The Toledo UTMC Trauma Coordinator provided training for 16 MRC volunteers, and now five MRC volunteers are themselves certified STB trainers. STB is a free program – free to become an instructor, free to receive materials; the only cost is the purchase of the training kits. HPH purchased one training kit and is loaning the kit to schools who wish to train their own staff or other nurses to be trainers.

Dr. Kose asked how schools will sustain this program in the future. Ms. Plumley stated that STB certification never expires, so school staff who are trained as certified instructors can continue to train with no recertification requirement. Further, Ms. Plumley plans to continue offering STB training to MRC volunteers and requesting schools annually. President Edler asked if there any components of the STB kit that expire. Ms. Plumley answered that the only part of a kit that expires is a specialized quick clotting gauze which contains clot-promoting agents. However, there are STB kits

containing only plain wound packing gauze (which does not expire) as opposed to quick clotting gauze; thus, HPH purchased only the STB kits containing plain gauze.

Ms. Plumley showed the Board an actual STB kit and its contents, explaining each item and purpose of crucial items.

President Edler asked if one hundred percent of Hancock Co. schools are involved with the STB training initiative. Ms. Plumley reported that only one school opted out of STB training, but all other schools in Hancock County have otherwise participated and received training. Dr. Lindamood asked why the one school opted out; Ms. Plumley answered that no reason was stated by the school opting out, but offered it was a smaller school district.

2.0 BOARD MEETING CONSENT AGENDA

2.1 Approval of 9/15/23 Agenda Items

Ms. Summit notified the Board of five changes to the 9/15/23 agenda, all highlighted in yellow in the Board packet revised agenda. President Edler requested for the 9/15/23 revised agenda to be sent digitally to Board members; Ms. Summit agreed to send.

2.1.1 Item 3.4 (below): Change from \$150.00 proposed fee to \$175.00 proposed fee

2.1.2 Item 3.5 (below): Change from \$150.00 proposed fee to \$175.00 proposed fee

2.1.3 Item 3.6 (below): New to 9/15/23 agenda due to time sensitivity.

2.1.4 Item 3.7 (below): New to 9/15/23 agenda due to time sensitivity.

2.1.5 Item 3.8 (below): New to 9/15/23 agenda due to time sensitivity.

2.2 Approval of 8/18/23 Board Meeting Minutes

2.2.1 Ms. Summit announced change from 8/18/23 minutes in Subsection 3.3.1, which originally stated: "Board of Health to **APPROVE APPROPRIATION DECREASE** for Fiscal Year ending 12/31/23: Get Vaccinated Ohio '23 project in the amount of **\$27,620.00.**"

Ms. Summit stated change to be made in Subsection 3.3.1 is in dollar amount only; incorrect amount reads \$27,620.00, corrected amount should read \$25,163.00. Ms. Summit reported that Commissioner Baroudi stated no further discussion was needed regarding dollar amount change as detailed above. President Edler advised a formal Board vote (without need for roll call) to officially reflect approved change of dollar amount from \$27,620.00 to \$25,163.00 in Subitem 3.3.1, 8/18/23 Board Notes.

President Edler requested motion to approve change in BOH minutes (8/18/23), Subsection 3.3.1, as detailed above in Subsection 2.2.1 (9/15/23 BOH minutes). **Ms. Jones moved to approve the change stipulated in Subitem 2.2.1 (9/15/23 BOH minutes) above, which was to change Subitem 3.3.1 in the 8/18/23 Board Minutes, so that revised Subitem 3.3.1 reads: "Board of Health to APPROVE APPROPRIATION DECREASE for Fiscal Year ending 12/31/23: Get Vaccinated Ohio '23 project in the amount of \$25,163.00." Seconded by Ms. Moody-Russo. Motion carried 6-0.**

2.3 Approval of August 2023 Bill Schedule

2.4 Staff Reports

- 2.4.1 Mobile Health Clinic (MHC) Services – Laura Reinhart, CNP, Coordinator/Provider
Report provided in pre-meeting Board Packet.
- 2.4.2 Health Planning & Promotion – Chad Masters, MPH, Director
Report provided in pre-meeting Board Packet. President Edler asked if overdose deaths were still at same rate; Mr. Masters stated overdose deaths continue with a downward trends, however, suicide rates are increasing in Hancock County.
- 2.4.3 Community Health Services – Shannon Chamberlin, RN, Nursing Director
Report provided in pre-meeting Board Packet.
- 2.4.4 Help Me Grow (HMG) Home Visiting Program – Alexa Heacock, RN, Program Manager
Report provided in pre-meeting Board Packet.
- 2.4.5 Environmental Health (EH) Services – Lindsay Summit, MPH, EH Director
Report provided in pre-meeting Board Packet.
- 2.4.6 IT/Data Management Services – Craig Niese, BS, Manager
Report provided in pre-meeting Board Packet.
- 2.4.7 Health Commissioner’s Report – Lindsay Summit, MPH, EH Director
Report provided in pre-meeting Board Packet.

President Edler requested motion to approve Section 2.0, including all Items and Subitems, as written in the pre-prepared Board reports provided earlier in the week to the Hancock County Board of Health members and as detailed above. **Dr. Lindamood moved to approve Section 2.0.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

3.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION

3.1 Board of Health to **APPROVE AND RECOGNIZE REVENUE** for Fiscal Year ending 12/31/23:

3.1.1 Community Foundation Health Resource Fair Award in the amount of **\$35,000.00**

President Edler requested motion to approve Item 3.1, including Subitem 3.1.1, as detailed. **Ms. Jones moved to approve Item 3.1, as above.** Seconded by Ms. Pasztor. **Motion carried 6-0.**

3.2 Board of Health to **APPROVE APPROPRIATION INCREASE** for Fiscal Year ending 12/31/23:

3.2.1 Community Foundation Health Resource Fair Award in the amount of **\$35,000.00**

President Edler requested motion to approve Item 3.2, including Subitem 3.2.1, as detailed. **Ms. Spors moved to approve Item 3.2, as above.** Seconded by Dr. Lindamood. **Motion carried 6-0.**

- 3.3** Board of Health to **APPROVE PLUMBING PERMIT FEES** for two Habitat for Humanity homes:
3.3.1 Plumbing Permit Fee of \$160.00 for home located at 524 N. Cory St. Rear, Findlay, OH.
3.3.2 Plumbing Permit Fee of \$160.00 for home located at 524-1/2 N. Cory St., Findlay, OH.

President Edler requested motion to approve Item 3.3, including Subitems 3.3.1 and 3.3.2, as detailed. **Ms. Moody-Russo moved to approve Item 3.3, as above.** Seconded by Ms. Pasztor.
Motion carried 6-0.

- 3.4** Board of Health to **APPROVE FIRST READING** of proposed \$175.00 Heplisav-B Vaccine Fee
Notes: Previously our clinics only offered Engerix-B; the difference between the two vaccines is Heplisav-B contains an adjuvant, an agent that can help boost the immune response to the vaccine. Engerix-B (vaccine we previously used) does not contain an adjuvant. Heplisav is administered in two doses over one month compared to Engerix-B that is administered in three doses over a six-month schedule. Heplisav-B demonstrated a statistically significantly higher rate of protection at 95% after one month when compared with Engerix-B at 81% after six months.

Ms. Summit explained notes: HPH is getting a new Hep-B vaccine and the agency needs to be able to start charging for this vaccine quickly, thus emergent fee proposal and first reading have been introduced below.

Ms. Pasztor asked if HPH will recommend that patients seek out receiving Heplisav-B (new) even though they have already received the Engerix-B (older vaccine), as was the case with the new vs. older shingles vaccines in the past. Ms. Chamberlin answered that she did not believe this would be the recommendation, although if a patient has a non-immune titer result or simply wishes to have Heplisav-B even after receiving Engerix-B, HPH will not deny those patients receiving Heplisav-B. Ms. Chamberlin stated it will not hurt a person to receive both Engerix-B and Heplisav-B.

Ms. Chamberlin (close to Board meeting's end, directly before Section 5.0 of the 9/15/23 meeting began) made statement that she wished to clarify with the Board and specifically with Ms. Pasztor's question about whether or not both hepatitis B vaccines would be recommended that the Heplisav-B vaccine is not considered a replacement of Engerix-B. According to Ms. Chamberlin, the two hepatitis B vaccines are merely different brands/manufacturers. She stated that Engerix-B still exists. Ms. Chamberlin stated perhaps patients who do not respond effectively to Engerix-B will be recommended to receive Heplisav-B. Ms. Pasztor acknowledged.

Ms. Pasztor asked how HPH came up with the cost for Heplisav-B at \$175.00. Ms. Chamberlin explained that vaccine cost was determined by the cost of purchasing vaccine to the agency and also based on highest reimbursement payer (currently Anthem). Ms. Chamberlin reported that HPH will have state vaccines available for uninsured adults which will be no cost and

mentioned that most insurances are anticipated to cover one hundred percent of the Heplisav-B vaccine.

President Edler asked what the recommendation would be for a person who has received partial vaccinations with Engerix-B – will it be recommended for such a person to fulfill the remainder of their required Engerix-B series or will it be allowable for that person to skip the rest of the Engerix-B shots and receive Heplisav-B instead. Ms. Chamberlin answered that patients will be able to “swap” out Heplisav-B vaccine in lieu of completing the Engerix-B series.

President Edler requested motion to approve Item 3.4, as detailed. **Dr. Lindamood moved to approve Item 3.4, as above.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

Ms. Summit conducted roll call related to Item 3.4 above:

Roll Call: Mr. Alge (Bill): ABSENT	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spors (Robin): YES
Dr. Lindamood: YES	

3.5 Board of Health to ADOPT PROPOSED FEE of \$175.00 for the new Heplisav-B Vaccine as Emergency Measure

President Edler asked if the Board would be conducting second and third readings of proposed fee above at future meetings; Ms. Summit answered yes, second and third readings would be conducted at future meetings.

President Edler requested motion to approve Item 3.5, as detailed. **Ms. Moody-Russo moved to approve Item 3.5, as above.** Seconded by Ms. Jones. **Motion carried 6-0.**

Ms. Summit conducted roll call related to Item 3.4 above:

Roll Call: Mr. Alge (Bill): ABSENT	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spors (Robin): YES
Dr. Lindamood: YES	

3.6 Board of Health to APPROVE FIRST READING of COVID Vaccine Proposed Fees:

3.6.1 Vaccination Fee of \$150.00, including Pfizer brand for patients 12 years of age and older and \$150.00 for Moderna brand administered to adult and pediatric patients.

3.6.2 Vaccination Fee of \$100.00 for Pfizer brand administered to patients 6 months of age through 11 years of age.

President Edler requested motion to approve Item 3.6, including Subitems 3.6.1 and 3.6.2, as detailed. **Ms. Pasztor moved to approve Item 3.6, as above.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

Ms. Summit conducted roll call related to Item 3.4 above:

Roll Call: Mr. Alge (Bill): ABSENT Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoors (Robin): YES
Dr. Lindamood: YES

3.7 Board of Health to **ADOPT PROPOSED FEES** for COVID Vaccines as Emergency Measure:

3.7.1 Vaccination Fee of \$150.00, including Pfizer brand for patients 12 years of age and older and \$150.00 for Moderna brand administered to adult and pediatric patients.

3.7.2 Vaccination Fee of \$100.00 for Pfizer brand administered to patients 6 months of age through 11 years of age.

President Edler requested motion to approve Item 3.7, including Subitems 3.7.1 and 3.7.2, as detailed. **Dr. Lindamood moved to approve Item 3.7, as above.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

Commissioner Baroudi conducted roll call related to Item 3.4 above:

Roll Call: Mr. Alge (Bill): ABSENT Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoors (Robin): YES
Dr. Lindamood: YES

3.8 Board of Health to **APPROVE RESOLUTION** for Medical and Vision Benefits

Resolution entails offering Board of Health employees medical and vision care benefits through the Board of County Commissioners. Board of Health contribution will be 85% for a single PPO plan and 80% for a Family PPO, essentially no change from current plan. Employees choosing the Health Saving Account (HSA) option will be matched by the Board of Health up to \$100.00 per month maximum for a single HAS and \$200.00 per month maximum for a Family HSA, also essentially no change from current plan. The increase being proposed for PPO contribution will be 7.3% increase and for HAS 3.7% increase. General fund will be a \$36,000.00 increase to the HPH budget. President Edler stated this increase is lower than many other agencies, specifically three bids he has personally obtained.

Ms. Summit requested motion to approve the resolution in Item 3.8, as detailed. **Ms. Pasztor moved to approve Item 3.8, as above.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

Ms. Summit conducted roll call related to Item 3.4 above:

Roll Call: Mr. Alge (Bill): ABSENT Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES Ms. Spoors (Robin): YES
Dr. Lindamood: YES

4.0 ADMINISTRATIVE REPORTS

4.1 August 2023 Financial Report and Analysis – Lindsay Summit

Ms. Summit gave update on the completion of the recent State Audit, announcing that Board members should have received documents regarding HPH Audit completion, that HPH was found in compliance, and that President Edler and Commissioner Baroudi had made decision to sign for waiving the exit interview, per choice offered by Auditor. Ms. Summit reported one comment from the Auditor, although not identified as a deficiency, was that HPH could improve on documentation protocol for equipment inventory and perform inventory every two years. Ms. Summit stated Mr. Niese and Mr. Masters are currently working on technology and procedures to improve inventory documentation. Ms. Summit further informed Board members that they are welcome to call or email the State Auditor (Briana) with specific audit questions.

Regarding fiscal, Ms. Summit informed the Board that HPH is on target with revenue, despite some EH line items being reported as zero due to seasonal programs/funds. Cash was decreased compared to the beginning of 2023, but per Ms. Summit this line item is ever-changing. The seven-year budget comparison was reported to be status quo, with the three highest expenses remaining to be salaries, benefits, and supplies, in that order – all on target for what has been proposed on previous balance sheets.

President Edler commented that August revenue seemed higher than any previous years. Ms. Summit speculated the increase in August revenue is due to so much movement in the programs, making it difficult to make monthly predictions in each program.

4.2 Medical Director – Dr. William Kose

COVID Update: Given by Hannah Plumley, MPH – HPH Epidemiologist/Emergency Response Planner/MRC Coordinator. Ms. Plumley discussed current COVID trends with slide presentation.

Ms. Plumley noted a typo in her printed COVID update, which was included in Chad Masters' formal Health Planning and Promotion Update Board Report provided to the Board earlier in the week. The typo occurred on Page 3, Section 1 (COVID), Subsection (a) of Mr. Masters' report. The original statement in that section was stated: "Still submitting weekly COVID trends/data to Karim. Continuing to monitor reported COVID cases and hospitalizations – 146 reported COVID cases reported in July (compared with 36 in July)..." Ms. Plumley stated the first month stated in the previous sentence is in error and should be changed to "August." The corrected statement should read: "Still submitting weekly COVID trends/data to Karim. Continuing to monitor reported COVID cases and hospitalizations – 146 reported COVID cases reported in August (compared with 36 in July)..."

Ms. Plumley reported that the data presented demonstrate reported COVID cases only and that there are probably much higher case numbers than what is being reported. She stated hospitalization and deaths are low to nil in Hancock Co. and reported school age cases have increased since the school year began in 2023, which was expected. There was a significant recent COVID outbreak in one nursing home in Hancock Co., said facility was following

protocol; thus far there have been zero hospitalizations, zero deaths for said facility. Ms. Plumley reported that some of the increased COVID case trend data in Hancock County could be affected directly by the nursing home outbreak, thus numbers may begin to decline after said outbreak has resolved.

Ms. Plumley also reviewed COVID trend wastewater surveillance, with an increase noted in million gene copies detected in Hancock Co. wastewater, but still nothing compared to rates observed in the past during the pandemic.

Ms. Plumley reviewed an interesting finding of a continued increase in the average date between a subject's most recent COVID vaccination and the date subject tested positive; this increase indicates that folks have not stayed up to date with COVID vaccinations.

The most current COVID variant of BA.2.86 was reviewed by Ms. Plumley. She stated this variant is still not considered dominant in the United States or regionally but is being carefully monitored for trends. The BA.2.86 variant does not seem to be causing increased hospitalizations or deaths but is considered highly transmissible. Encouragingly, according to Ms. Plumley, the BA.2.86 COVID variant is a branch variant of Omicron, so should respond to existing COVID vaccines.

Dr. Kose added to Ms. Plumley's COVID presentation by discussing his most significant concerns related to COVID currently: 1) Long COVID is still affecting the population; 2) COVID seems to be much worse in elderly populations; 3) Recommendations for being COVID positive have stayed consistent with 5-day quarantine, etc., but folks/society seems to have "moved on;" 4) COVID vaccination is not free anymore, which will make it even more difficult to gain vaccination compliance. Despite these concerns, Dr. Kose stated he does not predict a repeat of the COVID pandemic in 2024, however, Blanchard Valley Hospital is once again checking COVID test results before all surgeries as a precautionary measure to prevent spread.

Commissioner Conference Discussion: Dr. Kose attended one day of the recent Health Commissioner Conference, stating he believes HPH is aligned with state recommendations/plans. Information presented at the conference emphasized focus on the CHIP and having public health workforce form strong connections with community partners. Dr. Kose further updated the Board on other conference presentations, including a reported decrease in vaping among children and also a decrease in video violence, both of which might be due to education efforts.

Dr. Kose remarked that the ongoing Dexcom study continuing through Hancock Public Health is one of the largest in the nation. He also updated the Board on a Harm Reduction meeting with community partners where there seemed to be more of a resolution about future efforts to hold quarterly meetings to improve involved partners on harm reduction trends, including law enforcement.

Community Health Fair Update: Dr. Kose reminded the Board about and welcomed members to attend the upcoming Health Fair on 9/16/23 at the University of Findlay. Ms. Chamberlin welcomed the Board to contact her if they desired to help advertise for the Health Fair using signs on their private or business properties.

5.0 OLD/NEW BUSINESS

5.1 Personnel – No hiring or separation during the month of August 2023.

6.0 CONTINUING EDUCATION

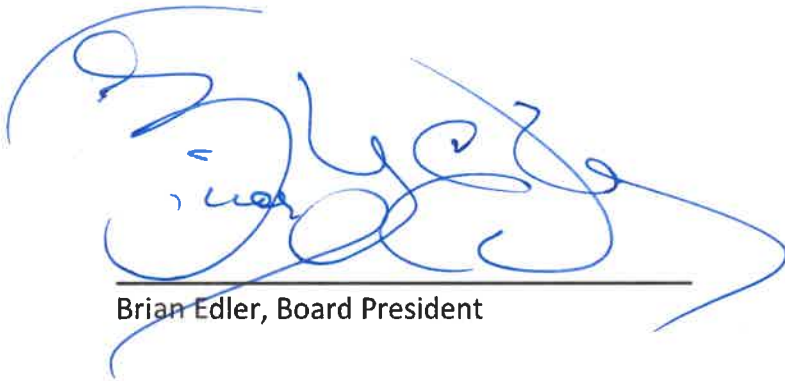
6.1 Board Continuing Education Unit of 0.25 will be offered for participating in the “Stop the Bleed” Presentation by Hannah Plumley, as above in Section 4, Item 4.2.

7.0 NEXT MEETING

7.1 Friday, 10/20/2023, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

8.0 ADJOURNMENT

President Edler requested motion for adjournment of the Regular 9/15/2023 Board of Health meeting. **Ms. Spoons motioned the Board of Health to adjourn the Regular Meeting of 9/15/2023 at 8:42 a.m.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**



Brian Edler, Board President



Karim Baroudi, MPH, Board Secretary